

CITY OF MANTECA

FIRE HYDRANT WATER METER PERMIT APPLICATION FORM

Address: Public Works Department
1001 W. Center Street
Manteca, CA 95337

Public Works Department Phone: (209) 456-8400
Water Division Phone: (209) 456-8461

1. APPLICANT INFORMATION

Company Name

Billing Address

City _____ State _____ Zip _____

Contact Person

Phone Number

2. PROJECT INFORMATION

Meter Location (Fire Hydrant Number)

Project Name

Project Location

Project Size (Acres)

3. METER REQUEST AND USE

Size of Hydrant Meter Requested:
___ 1-Inch or ___ 3-Inch

Reason for Meter Usage:
___ Dust Control ___ Construction ___ Other (explain)

4. PERMITTEE'S SIGNATURE

By signing below, applicant agrees to all terms, conditions, rules and regulations on Page 2 of this Permit.

PERMITTEE'S SIGNATURE DATE

A. FOR CITY USE ONLY – Public Works

Ordinance Requirement Check:
Water Usage Within City Limits? Yes / No
Project More Than 1 Mile From WQCF? Yes / No
Project Less Than 20 Acres In Total Size? Yes / No

If any answers are No:
Application Does Not Comply with Ordinance
Notify Applicant They Can Use Recycled Water

If all answers are Yes:
Application Complies with Ordinance
Issue the Permit:

1. Generate Permit Number and Enter in Log Book
2. Confirm Applicant has City Business License (Finance)
City Business License #: _____
3. Collect Deposit and Generate a Receipt
Deposit & Rental Fee is Based on Meter Size:
1-Inch Meter - Deposit \$1,500.00 / Rental Fee \$26.50
3-Inch Meter - Deposit \$5,000.00 / Rental Fee \$142.70
Deposit Amount Paid: \$ _____
4. Notify Applicant About Monthly Fees:
Monthly Rental Charge: \$ _____
Water Usage Charge per 100 Cubic Feet: \$3.76
5. Sign Permit Under Section B and Make a Copy of Permit.
6. Send Applicant to Water Division, 230 Oak Street, to pick up Hydrant Meter Assembly between 7am to 3pm.

B. FOR CITY USE ONLY – Public Works

Director of Public Works
By: _____

RECOMMENDED FOR APPROVAL DATE

PERMIT NOT VALID UNLESS EXECUTED BY DIRECTOR OF PUBLIC WORKS OR AUTHORIZED AGENT

FIRE HYDRANT WATER METER

RULES AND REGULATIONS

1. It is a misdemeanor to take water from a fire hydrant without an approved Fire Hydrant Meter Permit (Permit) (Manteca Municipal Code (MMC) section 13.04.150, MMC section 13.04.150, Ordinance No. 02018-21).
2. The City is not responsible for any damages resulting from the use of this hydrant meter.
3. Permit is valid only for the applicant named on the permit.
4. The deposit must be paid to obtain the fire hydrant meter. The deposit will be refunded upon return of the meter in good condition.
5. Meter reads will be taken at time of receipt, monthly and the final reading upon return of the meter.
6. The Finance Department will issue a monthly bill to the applicant for the meter rental fee and the monthly consumption. Failure to pay the bill will result in the City confiscating the meter and using the deposit to pay all fees.
7. The hydrant meter will be used at a fire hydrant location that is approved by the Public Works Department. Relocation of the hydrant meter requires approval by the City.
8. Water from the meter shall be delivered directly to an approved tank truck or hose for distribution. If a tank truck is used, the vehicle must be equipped with an air gap. The City reserves the right to inspect water trucks for an air gap.
9. Bypassing the hydrant meter or not using it shall be viewed as not having a Permit. See Rules and Regulations #1.
10. Any malfunction of the meter must be reported to the Water Division. During business hours call 209-456-8461, otherwise call 209-639-4900.
11. The work area is to be left in a clean and orderly manner. Any damage to private property is the responsibility of the Applicant to correct.

12. If Applicant's use of hydrant meter occurs during a water shortage or an emergency, they may be required to temporarily or permanently postpone further usage until notified to resume by the City.
13. Applicant must use a hydrant wrench to operate the fire hydrant.
14. The monthly rental charge and water consumption charges may be adjusted beginning January 1, 2019, based on the change of the Twenty-City U.S. Average Engineering New Record Official July Construction Costs Index.

**C. CITY USE ONLY – Water Division
Meter Pick Up**

Hydrant Meter Pick Up Date: _____

Meter Manufacture: _____ Size: _____

Meter Serial No.: _____

Number of Dials: _____

Initial Meter Read: _____ cuft

**D. CITY USE ONLY – Water Division
Meter Drop Off**

Hydrant Meter Drop off Date: _____

Final Meter Read: _____ cuft

Meter Condition: __ Good or __ Damaged /Hold Deposit

Explain Damage: _____
