

## Schedule

1. Section 1.1 indicates that there will be roughly a two and a half month period to complete the design process for the approximately 80 bus stops included in the City's scope. Is this accurate? *The City would like to go out to bid for construction on this project in early spring. The selected proposer will be expected to prepare all construction documents for bidding, as well as provide design clarification through the construction period. Each proposer should provide an estimated schedule to get the City to the construction phase by early spring.*
2. Is there an anticipated schedule for the project, or should we propose a schedule? *Yes, as indicated above, please propose a schedule in order for construction to begin in early spring.*

## Inventory Database Report

3. Section 3.2 on page A-1 refers to an "attached Inventory Database Report." Was this report intended to be attached to this RFP for review at this time? Or is this to be supplied to the consultant after they are selected by Council for the project? *Please find the Inventory Database Report attached.*
4. Who prepared the inventory of the existing bus stops and when was it prepared? *The Inventory Database was prepared by the Project Manager with the assistance of the General Manager, who is contracted by the City to operate the transit services. The inventory was conducted in November of last year.*
5. Can we get a copy of the Inventory Database report? We're hoping that this would indicate: *Please find the Inventory Database Report attached.*
  - a. How many locations require R/W acquisition? *This criteria is not part of the database, the proposer will be expected to research whether R/W is required for each site. However, R/W costs should not be included in the proposals at this time. If the City requires R/W assistance for any site that will be negotiated with the selected proposer at a later date.*
  - b. How many locations will require design of bus bays? *Included in the report.*
  - c. How many locations will have shelters installed? *Included in the report.*
  - d. How many shelters will have security lighting, call boxes, etc.? *All shelters will have solar lighting. However, we anticipate that approximately 20-25 stops will need to electrical design included, which will be used for a future bus stop security camera project.*

## Insurance/Performance Bond

6. Under 4.4 Proposal Requirements, there is a stipulation under Section 4.4 Insurance that requires Ten Million dollar coverage for General Liability Insurance. This requirement seems focused on major firms with significant exposure to potential liability. Is this requirement mandatory or can relief be sought?

*Please disregard the Insurance requirements found in section 4.4 – General Liability. The correct amount of General Liability required can be found in Appendix D – Agreement for Professional Services, page 5. The City requires two million dollars of General Liability Coverage.*

7. Is a \$20 thousand Performance Bond required? For other similar projects, this has not been required.

*The Performance Bond will not be required for this solicitation.*

### **Number of Sites**

8. How many of the 80 existing stops does the City anticipate proceeding into the Project Design phase?

*It is the City's expectation that all 80 stops will be designed at this time. However, the City may phase the construction of the stops depending on available funding.*

9. Should we based our proposal on 80 locations, or would you rather have the proposal broken down into a "cost per location" in case you decide to do significantly more or less than 80?

*The City would like to have all sites designed and then may phase the construction depending on funding.*

10. The RFP in Section 2.2 indicates the project consists of 80 bus stops. Does this mean that 80 locations will have designs performed to accommodate a bus shelter and related improvements such as turnouts, sidewalks, possible street widening? If not, does the scope of work include working with the City to come up with a minimum number of locations where designs will be performed to accommodate shelters?

*Please see the Inventory Database for passenger amenities at each stop.*

### **Miscellaneous**

11. With tree removals, land acquisition, etc. described, the project may need more than a Negative Declaration. This comment is made in reference to the preparation of design statements for a Negative Declaration.

*The City does not anticipate that a Negative Declaration will be needed for most of the stops. Because of the federal funding sources that will be used for construction, a Neg. Dec. is not required for the installation of passenger amenities or for sites that require little land acquisition. However, the City is proposing one stop, which is funded through State funds, be designed for a bus bay, which will require a negative declaration for CEQA.*

12. Since we are to provide land acquisition cost estimates, the inference is that there will be R/W work. Can you confirm this?  
*R/W costs should not be included in the proposals at this time. If the City requires R/W assistance for any site, that will be negotiated with the selected proposer at a later date.*
13. What level of funding is available/anticipated for the bus stop improvements?  
*The City has approximately \$1.35 Million for the bus stop improvement project.*
14. What is the City's ultimate vision/goal for the project; i.e. a few significantly renovated/new bus stops (curb, gutter sidewalk, landscaping, etc.) or provide all bus stops with a minimum curb and sidewalk modifications needed to improve accessibility and add site furniture where needed?  
*Most stops will require little modification, stops in residential areas, etc. As indicated above the City is looking to have all stops designed, although many stops will not require any significant design work, please see Inventory Database, due to their location and the current sidewalk conditions.*
15. Will topographic survey of the bus sites be provided or should services for topographic survey be included in the Scope of Services?  
*Topographic surveys of the bus sites will not be provided. Please see the Inventory Database to determine the applicability of surveys for the stops proposed. Due to the location and needed passenger amenities of the many of the bus stops, topographic surveys for most stops may not be required.*
16. Can you provide any information (drawing, cost, etc.) regarding the approved bus shelter design?  
*At this time the City does not have this information. It will be available to the selected proposer.*
17. Are lighting and electric design anticipated as part of the required services?  
*Electrical design is anticipated for approximately 20-25 bus stops, which will be used for a future bus stop security camera project.*