

**MINUTES OF A REGULAR MEETING
OF THE MANTECA PUBLIC SAFETY SALES
TAX OVERSIGHT COMMITTEE
HELD NOVEMBER 9, 2011**

A regular meeting of the Manteca Public Safety Sales Tax Oversight Committee, held November 9, 2011, in the City Council Chambers, 1001 W. Center St., Manteca, California, was called to order at 10:00 a.m.

Committee members present: Rich Silverman, Marion Elliott, Mike Morowit, JoAnn Jamerson, and Dave Thompson.

Staff members present: City Manager Karen McLaughlin, Fire Chief Kirk Waters, Police Chief Dave Bricker, Finance Director Suzanne Mallory, and Administrative Assistant III Debbie Williams.

Committee Chair Rich Silverman began the meeting by reviewing the agenda and noting the items for discussion as outlined below.

1. Receive and file Minutes of the February 9, 2011, Meeting.

Action: Approve minutes of the April 20, 2011, meeting, as proposed. (Morowit-Elliott) The motion carried by unanimous vote.

2. Review Financial Status Report – Public Safety Sales Tax Funds.

A Financial Update was provided by Finance Director Suzanne Mallory of the Public Safety Sales Tax revenues and expenses as noted on the Income Statement for the fiscal year ending June 30, 2011. She stated that although sales tax receipts are stronger, they are currently projecting a flat line, due to the effect we are seeing from the turmoil in the world market, particularly in Europe. Forecasts for the remainder of the year are projected to be between a 1-2% increase in taxable sales receipts.

Committee Questions/Concerns:

- With car sales being a major source of taxable sales revenue, have we lost the GM dealership in Manteca?

The current owners are trying to hold on to their franchise and are working at keeping their car dealership in Manteca.

- Are we currently on budget?

At the present time we are ahead in revenues but behind in expenditures. Overall our revenues at year end totaled \$3.9 million which is less than the \$4.3 million anticipated in the original 5-Year Expenditure Plan.

- If we run short of funds do we go to layoffs or alternative funding?

The first recourse would be to find alternative funding.

- The positive is that the City is open to new growth. Have these new businesses helped?

We have had a lot of small development, but they don't compare to the level of a car dealership, however, several small developments do add up.

Other Questions/Concerns:

- Are the figures provided prior to the recent pay cuts?

The figures provided were for fiscal year ending June 30, 2011. The concessions made by the Police and Fire Units will flow into both the Public Safety Sales Tax Fund and General Fund. The impact was on both funds during negotiations.

Chair Rich Silverman mentioned that he met with Finance Director Suzanne Mallory in June so that she could give him more detail on the fund. He appreciated her taking the time to go over all the line items with him. He stated that all expenditures were appropriate and in line with the intent of the Public Safety Sales Tax and that there wasn't a hint it wasn't being spent properly. He encouraged other Committee Members to meet with her if they had any questions, and he thanked her for her professionalism in meeting with him.

Committee Member Marion Elliott complemented Rich on taking the initiative to meet with Suzanne.

3. Fire Department Update – Chief Kirk Waters.

Chief Waters gave a short overview stating the Public Safety Sales Tax continues to fund 12 positions within the Fire Department. In fact, one of the Shift Commanders positions that it funds is currently held by Battalion Chief Randy May who will be retiring after 27 years of service to the community. This position will be filled by Captain Dave Marques who is being promoted to Shift Commander.

4. Police Department Update – Chief Dave Bricker.

Chief Bricker also gave a departmental overview stating the Public Safety Sales continues to fund 11 police officers at the moment and possibly 4 more positions once the COP Rehiring Grant expires in October 2012. A stipulation of this grant was that the City would be responsible

for retaining the officers for at least one year beyond the expiration of the grant, with the preference of making the positions permanent. The Police Department is trying to seek additional funding for at least 2 of these officers through a federal grant, to reduce the impact to the Public Safety Sales Tax fund, but the grant was not approved in the first round. The department will continue to monitor the grant process and continue to apply for other grants as they become available.

5. Election of new Chair and Vice-Chair (corrected from Co-Chair on Agenda).

Chair Rich Silverman called for nominations of Committee Chair and Committee Vice-Chair for the upcoming year.

Committee Member Joann Jamerson nominated Rich Silverman to continue as Chair.

Action: Motion made that the nominations for Chair be closed (Elliott-Morowit). The motion carried by unanimous vote.

Chair Rich Silverman again called for nominations for Vice-Chair. After a short discussion, Committee Member Dave Thompson volunteered for the appointment with Committee Member Mike Morowit seconding the nomination.

Action: Motion made that the nominations for Vice-Chair be closed (Elliott-Morowit). The motion carried by unanimous vote.

6. Receive public comment on Item Nos. 1-5 above.

Chair Rich Silverman called for public comment. No one appeared to speak on Item Nos. 1-5.

With nothing further to come before the PSST Oversight Committee, Committee Member Marion Elliott moved that the meeting be adjourned. (Elliott Thompson)

Respectfully submitted

**Debbie Williams
Administrative Assistant III**