



CITY OF MANTECA

Finance Utility Department – Application to Start Services

Please return application to:

City of Manteca • Finance Department • 1001 W. Center St • Manteca • CA • 95337
(209) 456-8740 • (209) 923-8930 fax • utilitystart@mantecagov.com e-mail

APPLICATION TO START WATER/SEWER/GARBAGE SERVICES

Every effort will be made to begin services on your requested start date, however, some orders may be held until the following business day. **All requests received after 4:00pm will be processed the next business day.**

Requested Start Date: _____

Service Address: _____

Mailing Address, if different: _____

Phone Number: _____ Secondary/Work Phone Number: _____

You are requesting that the City of Manteca turn on water at the above service address. Please realize that if all water-using appliances are not completely closed, or if there are any leaks, the premises may suffer water damage. You hereby accept full responsibility for any such damage and agree to hold the City of Manteca harmless if any damage should occur or any injury to persons that may occur due to activation of utility services.

Personal Information: (State Identification or Driver’s License and the last four digits of the Social Security number are required.) If applying by mail, e-mail or fax you must include a copy of your State ID or Driver’s License.

First Name	ML	Last Name	Social Security #	State ID/DL	Signature

Please check and complete one:

<input type="checkbox"/>	Owner Occupied	Escrow Close Date	
<input type="checkbox"/>	Landlord/Property Manager	Management Date	
<input type="checkbox"/>	Real Estate Agent	Name of Property Owner	
		Assignment Date	
<input type="checkbox"/>	Renter/Lessee* <small>*The City of Manteca requires copies of Rental or Lease agreements before processing any request for change of service. Please include copies of applicable documents with your application.</small>	Rental Agreement Start Date	
		Landlord Name	
		Landlord Phone Number	

Enroll in Paperless billing? All monthly statements will be sent electronically to the email address provided.
Email Address: _____

Please select your garbage toter preference: The City provides toters (Refuse-Brown; Recycling-Blue, Yard Waste-Green).

<input type="checkbox"/>	32 Gallon refuse toter	\$19.78 per month
<input type="checkbox"/>	64 Gallon refuse toter	\$25.49 per month
<input type="checkbox"/>	96 Gallon refuse toter	\$30.02 per month
<input type="checkbox"/>	None-must attach a garbage interruption form	

Note: Two changes in brown toter size may be made during the first year of service with no change-out fee. After one year of service or two changes (whichever comes first), a \$16.43 fee will be charged for every change thereafter. If you are requesting a change in toter size, leave your toter out on your scheduled pickup day until 5 pm each week until the toter is exchanged. Until toters are delivered, please place your refuse out on your pick up day, in heavy-duty garbage bags. You must advise the Solid Waste Department at (209) 456-8440 prior to placing the bags out for pick up.

I understand it is my responsibility to notify the City when services at the above listed service address need to be cancelled. I will remain responsible for all utility services and charges until I have filed an application to stop services. If a stop service form is not received by the City all charges will continue to accumulate on the account until such notice has been received and accepted by the City. Please initial to the left.

If previous customer with City of Manteca, give last address: _____

Deposit: A \$100 deposit is required. Per MMC 13.04.070, All persons making application for new service, or making application for a change of service site who have not maintained a satisfactory collection record (Two or fewer delinquent notices in a consecutive twelve-month period) with the city, shall make a deposit at the time of making the application.

Credit Card for paying deposits VISA ___ M/C ___

Name printed on the card _____

Credit Card Number _____ Exp ____/____

Security Code _____ Billing Address _____

City _____ State _____ Zip code _____