



HOME OCCUPATION PERMIT APPLICATION
CITY OF MANTECA, COMMUNITY DEVELOPMENT DEPARTMENT,
1001 W. CENTER ST., MANTECA, CA 95337, (209)456-8500

Assessor's Parcel No. (APN):

Application Number:

Date of this application: _____

Applicant's Name: _____
Address: _____
City/State/Zip: _____
Home Telephone: _____ Cell No.: _____
E-mail Address: _____ Fax No.: _____

Property Owner's Name: _____
Address: _____
City/State/Zip: _____
Home Telephone: _____ Cell No.: _____
E-mail Address: _____ Fax No.: _____

Name of Business: _____
Business hours: Days: _____ Hours: _____
Business Telephone: _____
Description of Business: _____

- Number of persons in the home working for the business: _____
- Will you be receiving any shipments or deliveries of supplies: Yes No
- If yes, how many per day/week: _____
- What kind of deliveries or supplies: _____
- What are the dimensions of the area used for the business: _____
- What will this area be used for: _____
- Any remodeling work to be completed for this business: Yes No
- If yes, what tools are required for the repairs: _____
- List the vehicles used for the business (Make/Model): _____

I declare under penalty of perjury that all of the information is true and correct, and that I have read and understand Section 17.25 of the Zoning Ordinance "Home Occupation Permit"; and agree to comply with the regulations.

Applicant's Signature _____ Date _____
Property Owner/Authorized Agent Signature _____ Date _____
Property Owner/Authorized Agent Printed Name _____ Phone Number _____

Approved: _____
 Denied: _____
Planner Signature _____ Date _____

Please initial next to each item that you understand and agree to the Home Occupation Permit regulations, Chapter 17.25.030 of Title 17, Zoning Ordinance:

A. No home occupation permit will be issued for any proposed use allowed, or that can be construed as being allowed pursuant to Chapter 17.57 of Title 17, in an R district unless all the following requirements are met:

- _____ 1. The home occupation shall not involve the use of more than one room or the equivalent of twenty percent of the floor area of the dwelling unit, whichever is greater.
- _____ 2. The home occupation shall not involve the use of equipment separately powered by motors of more than a total of one horsepower capacity or the equivalent thereof.
- _____ 3. The combined traffic generated from the home occupation and the primary residential use shall not generate vehicular traffic in excess of an average six trip ends per day as calculated over any one month period.
- _____ 4. The home occupation shall not create noise, dust, vibration, smell, smoke, glare, electrical interference, fire hazard or any other hazard or nuisance to any greater or more frequent extent than that usually experienced in an average residential occupancy in the district in question under normal circumstances wherein no home occupation exists.
- _____ 5. The home occupation shall not have any sign or advertising device other than one non-illuminated name plate not more than two square feet in area, which may be used to identify the home occupation. Such name plate will be affixed flat against the outside wall of the dwelling.
- _____ 6. The home occupation shall not involve commercial retail sales on the premises. Accordingly, where the person conducting the home occupation serves as an agent or intermediary between outside suppliers and outside customers, all articles, except for samples, will be received, stored and sold to customers at an off-premises location.
- _____ 7. The home occupation shall not involve the use of commercial vehicles for delivery to or from the premises.
- _____ 8. The home occupation shall not involve the alteration of the external appearance of the dwelling unit in which the home occupation is conducted.
- _____ 9. The home occupation shall be clearly incidental to the use of the structure as a dwelling.
- _____ 10. There shall be no outside storage of any kind related to the home occupation.
- _____ 11. A home occupation shall not be conducted in an accessory structure, and there shall be no storage of equipment or supplies in an accessory structure or outside the dwelling.
- _____ 12. There shall be no sales displays of products or merchandise other than those produced on the premises.
- _____ 13. The home occupation shall be operated and maintained only by a resident of the dwelling in which such home occupation is situated and there shall be no employees.
- _____ 14. The home occupation shall not encroach into any required parking, yard or open space area.
- _____ 15. Activities conducted and equipment or material used shall not change the fire safety or occupancy classifications of the premises.
- _____ 16. Business-related advertising shall not include home address.